

**Food Conspiracy Cooperative, Inc.**  
**Board Candidate Application Packet**  
Revision date March 9, 2023

Dear Prospective Board Candidate,

Thank you for your interest in serving on the Food Conspiracy Co-op Board of Directors. Please read over the enclosed information carefully before filling out the application.

The Owners of Food Conspiracy elect Board members using an election process associated with our spring Annual General Meeting. Each seat serves a three year term, unless there are vacated seats with partial terms remaining. To become a candidate, applicants must be nominated by the Board or by Owners.

To become a candidate for a position on the Board of Directors, a person must:

- Be over the age of 18.
- Be a primary or secondary Owner of the Co-op for at least 6 months prior to the Date of the Annual Meeting.
- Have no conflict of interest with the Co-op.
- Submit a complete application at least 30 days before the Annual General Meeting.
- Be nominated either by the Board or by submitting a petition to the Board signed by at least 25 owners at least 30 days before the Annual General Meeting. \*\*\*A nomination to the Board can be obtained by meeting these other requirements and submitting an application.
- Participate in at least two regular board meetings before the deadline for submitting applications or complete an approved alternative introduction to Board work.
- Applications will be reviewed and considered even if all requirements are not met.

*What is the Board of Directors and what does it do?*

The Board of Directors is the governing body of the Food Conspiracy Cooperative (FCC). Our primary responsibilities are to Protect the interests of owners (fiduciary responsibility), Guide FCC's long-term vision and oversee its operations.

Board members work closely and cooperatively with other directors and staff and invest the necessary time and energy to accomplish the Board's 5 Year Strategic Plan.

*How much time should I expect to commit to serving on the board?* Approximately 8-12 hours/month including:

- Attend regular Board meetings of approximately two hours each month, except June and December, unless an exception is granted.
- Prepare well for regular and special Board meetings, including participation in email correspondence and phone conversations as needed.
- Serve on at least one committee, consider accepting an officer's role on the Board and participate in some special Co-op events throughout the year.

*What compensation is there for serving?*

In recognition and appreciation of service to our community, Directors receive a 15% store discount, as well as a \$100 monthly stipend. The Officers of the Board receive a 15% store discount, as well as a \$150 monthly stipend.

**What constitutes a complete application?**

A signed and dated application that includes:

- Two references (personal or professional - not related to you), including phone number, street address, and email address.
- A digital photograph of yourself, suitable for publication in newsletter, etc.
- A personal statement discussing your personal story and what connects you to Food Conspiracy and Tucson (150 word limit).
- Answers to the following 3 questions (50 word limit each).
  - What motivates you to run for the board?
  - What strengths, skills, or expertise would you bring to the board?
  - What skills and experience do you have working cooperatively in a team environment?

Application

Name:

Address:

Your Member Owner number:

Phone #:

E-mail:

**Attachments:**

- Board Candidate Application Packet
- 5 Year Strategic Plan
- Bylaws
- Code of Conduct
- Conflict of Interest Disclosure

I have received, read and agree to abide by the above documents:

\_\_\_\_\_ Printed Name of Co-op Director Candidate

\_\_\_\_\_ Signature of Co-op Director Candidate

\_\_\_\_\_ Date of signature